



## **GOLD RIDGE FIRE PROTECTION DISTRICT**

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Daniel J George, Fire Chief*

### **December 6, 2017 Regular Meeting Minutes**

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 2. The meeting was called to order at 7:00 p.m. with Robert Gloeckner leading the Pledge of Allegiance to the flag.

2) **Directors in Attendance:**

|                 |                      |
|-----------------|----------------------|
| Mike Doyle      | Joe Petersen         |
| Steve Petrucci  | Robert Gloeckner     |
| Charlie Lachman | Christopher Tachouet |

Directors Absent: Domenic Carinalli

3) **Public Input:** None

#### **4) Approve Minutes of Previous Meetings:**

The minutes from the November 1, 2017 regular meeting were reviewed. A motion was made by Director Petrucci approve the November 1, 2017 regular meeting minutes. The motion was seconded by Director Tachouet and passed unanimously.

5) **Correspondence:** None

#### **6) Approval of the November 2017 Revenues and Expenses:**

The revenues and expenses for the month of November were reviewed and discussed. November 2017 Bank Register was reviewed. Director Lachman made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Director Doyle and passed unanimously.

Director Lachman questioned the \$3,000 donation and wanted to know if a "Thank You" letter was sent. Chief George stated "Thank You" letters are sent along with a

receipt. Director Lachman suggested we put a letter together from the board as well. Chief George will draft a letter for the board to review.

Director Gloeckner inquired about the rent next door to the fire station, and wanted to see if the renters have been spoken to or if a letter has been sent. Chief George stated he will meet with them on Saturday the 9<sup>th</sup> of December. The new rate will be effective 60 days from Saturday the 9<sup>th</sup> (March 2018).

## 7) Operations Reports:

**Equipment Maintenance** – Assistant Chief Pforsich reported there was some work done to 8191 (fuel pump/steering box). Chief George reported there were minor scratches on some of the vehicles and that these repairs will be taken care of the first of the year. Battalion Chief Schroth-Cary reported that the new engine delivery date is on scheduled and should be in-service in January.

**Building Maintenance** – Battalion Chief Schroth-Cary reported the new TV was installed at station 2. Chief George reported there was some water damage to the wall at Station 2, and they will be working on the drywall. Battalion Chief Schroth-Cary mention they will be purchasing cabinets or bookshelves for under the TV at Station 2, and Station 3 will be getting a new door and it should be installed next Monday. Chief George mentioned the carpet and the linoleum at Station 1 needs to be repaired. Director Lachman asked if we have looked into a product called Tarket. It is a seamless flooring and pretty in expensive. Chief George stated he would look into it. Director Petersen asked if there was a reason why we were not removing the linoleum, and if so was it due to the asbestos and Hazmat issue, and wanted to know if we had looked at the price to remove the linoleum instead of just tiling or carpeting over it as he is looking at long term. Chief George stated he would look into the price for removal of the linoleum. Battalion Chief Schroth-Cary reported the solar project at Station 1 is almost completed and the final inspection is tomorrow and PG&E will need to sign off to issue a permit. Battalion Chief Schroth-Cary reported that he will be meeting with the Project Manger next Tuesday to discuss Station 2's solar. Discussion ensued

Chief George reported that Station 1 would like to purchase a new generator. Assistant Chief Pforsich mentioned he received a second quote from Peterson and it was not close to the quote from Leete Generators. Assistant Chief Pforsich mentioned he would like to order the new generator by the end of the month.

**Personnel** – Battalion Chief Schroth-Cary reported that the Cal Fire employees had returned, though some have been called out again for the fires in Southern California. The Type 1 engine is currently assigned to the Creek Fire. Battalion Chief Schroth-Cary reported that Matt Stobba has been checked off to work as a company officer, and currently we have 10 interns working with Lieutenant Harlan. Battalion Chief DeCarli mentioned that there are 2 new volunteers that have completed training and are ready to be signed off.

**General Information** – Chief George reported that Gold Ridge Fire will be terminating the renewal with Go.Daddy.com and working with a local website designer. Currently the same website designer is working on Bennett Valley's site and they are up and running.

Battalion Chief Schroth-Cary reported he is currently looking at other email providers for the district and he will be meeting with a Google representative tomorrow to see about switching over. Discussion Ensued.

Chief George reported that our auditors pointed out that we should look into cloud storage to back up or files. Chief George will discuss this with our IT representative and get some pricing. Discussion Ensued

Chief George mentioned he will be working on a newsletter and he would like to see about having an open house a few months out, possible on a Saturday.

**Financial Report** – Chief George reported that we have received two payments from strike team coverage. Discussion ensued

**Training** – Battalion Chief DeCarli reported that AMR- Ambulance had an orientation night and went over company standards. Battalion Chief DeCarli mentioned that he's currently working on the 2018 training plan.

**Fire Marshal's Report** – Battalion Chief DeCarli reported that the burn season was delayed, though is now in full swing. Battalion Chief DeCarli reported he has attended a few community meetings and has gone to a couple of areas to do walk arounds and inspections, as well as hand out literature. Battalion Chief DeCarli mentioned working on defensible space throughout the community. Discussion Ensued

Director Tachouet asked if the engine companies are driving around checking out the communities. Battalion Chief DeCarli stated that the engines are out in the community.

**Firefighters Associations** – Chief George reported that there is a dinner tomorrow night. Firefighter Belden mentioned Gold Ridge Firefighter Association will be electing a president.

**Explorer Post** – Tom Warren reported that there are 5 new explorers observing today, and 1 volunteer. Tom Warren mentioned that the explorer’s academy will be the 2<sup>nd</sup> through the 8<sup>th</sup> of April. Tom Warren asked about changing the 50<sup>th</sup> Anniversary event to the 21<sup>st</sup> of April and would like to cap at 250 people. Tom Warren also inquired about the catering and how it will be set. Chief George stated he will talk with Director Carnalli about cooking for this event.

**8) Old Business:** None

**9) New Business:**

**A. Establishing the 2018 Regular Board Meeting Schedule:**

The 2018 Regular Board Meeting Scheduled was reviewed. A motion was made by Director Lachman approve the 2018 Regular Board Meeting Schedule. The motion was seconded by Director Petrucci and passed unanimously

**B. Resolution 17/18-03:** Approving the lease purchase agreement with Government Capital Corporation for the purpose of procuring a Fire Truck. Director Gloeckner inquired about the price of the new Fire Truck. Assistant Chief Pforsich stated the price is \$322,000.00. Discussion Ensued

A motion was made by Director Petrucci to approve the lease purchase agreement with Government Capital Corporation for the purpose of procuring a Fire Truck. The motion was seconded by Director Petersen and passed unanimously.

Roll call Vote:

Director Petersen - Aye

Director Doyle - Aye

Director Carnalli – Absent

Director Petrucci -Aye

Director Lachman -Aye

Chairman Gloeckner - Aye

Director Tachouet -Aye

**Ayes: 6          Noes: 0          Absent/Not Voting: 1**

### **C. FDAC EBA 2018 Health Benefits Renewal and CAPS;**

Chief George reported that the health plans have gone up and with no change in the CAPS it would be a significant hit to the employees. Chief George suggested a few different options without changing the CAPS. Chief George suggested possibly a onetime payment to offset the increase, or a 25%-75% split with employee and employer on the increase. Chief George noted that the employees are due for COLA in 2018/2019 as there was not an increase last year. Director Lachman inquired about the reasoning on the split, and would like to know why we don't pay 100%. Chief George mentioned with the cost of Health care rising every year and the minimum wage going up, this could be a big hit to the district. Director Tachouet noted if you provide a lump sum payment and the employee leaves how do we get that back? Director Tachouet recommended split it into two payments (in 6 month increments). Director Petersen wanted to know what the split was prior, and Chief George stated it was 100%. Last year was the first time the employees started paying into their health plan. Director Gloeckner was ok with the 25/75% split.  
Discussion Ensued

The FDAC EBA 2018 Health Benefits Renewal and CAPS were reviewed. A motion was made by Director Lachman to approve the FDAC EBA 2018 Health Benefits Renewal and CAPS to a 25% employee and 75% employer split. The motion was seconded by Director Doyle passed unanimously.

### **D. Purchase of New Generator for Station 1:**

Chief George reported that Station 1 would like to purchase a new generator. Assistant Chief Pforsich mentioned he received a second quote from Peterson and it was not close to the quote from Leete Generators. Assistant Chief Pforsich mentioned he would like to order the new generator by the end of the month.

A motion was made by Director Petersen to approve the purchase of a new generator for station 1. The motion was seconded by Director Petrucci and passed unanimously.

### **E. Surplus of 8169**

Chief George reported that 8169 will be put out of commission. A flyer will be put together and sent out to see if there are any interested buyers. Discussion Ensued

A motion was made by Director Lachman to approve the surplus of 8169. The motion was seconded by Director Tachouet passed unanimously.

10) **Good of the Order:** Chief George mentioned that the Christmas party is Friday, and that there will be about 30 people from the Coffey Park area attending the party. The people attending from Coffey Park would like to do a presentation to recognize the folks who were out fighting the fires and helping the community in October during the Sonoma County fires.

Director Gloeckner inquired about the proposal (RFP) to cover other districts and would like to know where we stand. Chief George will know more tomorrow. Discussion Ensued

11) **Adjournment:** There being no further business, Director Petrucci made a motion to adjourn the meeting at 8:29 p.m. The motion was seconded by Director Doyle and passed unanimously.

*Minutes respectfully submitted by Lisa Guerrero*

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Robert Gloeckner, Chair

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Steve Petrucci, Director

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Charles Lachman, Director

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Domenic Carinalli, Director

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Joe Petersen, Director

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Christopher Tachouet, Director

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Mike Doyle, Director

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Date Approved