



GOLD RIDGE FIRE PROTECTION DISTRICT

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Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

Daniel J George, Fire Chief

June 5, 2019 Regular Meeting Minutes

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 2. The meeting was called to order at 7:05 p.m. with Director Gloeckner leading the Pledge of Allegiance to the flag.

2) **Roll Call of Directors:**

Mike Doyle	Steve Petrucci
Charlie Lachman	Joe Petersen
Christopher Tachouet	Robert Gloeckner

Directors Absent: Dominic Carinalli

3) **Public Input:** None

4) Approve Minutes of Previous Meetings:

The minutes from the May 1, 2019 regular meeting were reviewed. A motion was made by Director Tachouet to approve the May 1, 2019 regular meeting minutes. The motion was seconded by Director Doyle and passed unanimously.

The minutes from the May 10, 2019 special meeting were reviewed. A motion was made by Director Lachman to approve the May 10, 2019 special meeting minutes. The motion was seconded by Director Tachouet and passed unanimously.

5) **Correspondence** – Chief George mentioned we received a refund check in the amount of \$10,441.00 from FASIS for the 2017/2018 workers comp audit.

Chief George mentioned that the SCFDA meeting will be held on the 25th of July in Geyserville.

6) Approval of the May 2019 Revenues and Expenses:

The revenues and expenses for the month of May were reviewed and discussed. Director Gloeckner inquired about the contract with Herb Williams and wanted to know if he has been paid in full. Chief George stated his contract is paid in full. May 2019 Bank Register was reviewed. Director Petersen made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Director Lachman and passed unanimously.

7) Operations Reports:

Equipment Maintenance – Assistant Fire Chief Pforsich mentioned that all the oil samples came back and all is good. He also mentioned that 8192 will be going to Pete's Automotive next month for repair.

Building Maintenance – Battalion Chief Schroth-Cary stated that Bobby Illia was at Station 2 for the dry rot issue, and he will also be going under the house by Station 1. Battalion Chief Schroth-Cary mentioned he has requested a quote on the roof at station 2 and will be talking to other roofers as well. He noted that the roof is 23 years old.

Personnel – Battalion Chief Schroth-Cary stated we will be losing at least four employees this month and next month. Director Gloeckner asked if we have people on the list to replace the employees we are losing. Battalion Chief Schroth-Cary mentioned we have limited depth with the Engineers, though okay on depth with our Firefighters. Director Petersen asked if the reason they are leaving was because of pay. Assistant Chief Pforsich stated not necessarily. They would like to go on more calls and utilize their skills. Battalion Chief Schroth-Cary stated if you are a paramedic you want to use your skills, and Assistant Chief Pforsich mentioned that other districts offer a few more options.

General Information – Chief George mentioned there are a few things going on. He spoke with Larry McLaughlin regarding the prop 4 limit and Larry recommended we reach out to Merrill, Arnone and Jones for legal assistance.

Chief George stated he met with North Bay Fire and the County and the contract with the county has been signed. We will need to provide our new hire letters to the county in order to receive payment.

Chief George stated that Camp Meeker, Fort Ross and Mayacamas should be in their respective departments by the 17th of July, not the 1st.

Financial Report – Chief George stated our finances are looking good and that we have received all the strike team money.

Director Lachman asked about the change in the formula with the Feds. Chief George stated we do an average on our salaries with a 10% admin charge. Going forward you will need to provide actual cost to the Feds.

Training – Battalion Chief DeCarli mentioned that there was a pack test done, and on June 13th we will be doing a wildland course at station 1. Director Lachman asked about the training for inspections. Battalion Chief DeCarli stated he will talk about this under Fire Marshal's report.

Fire Marshal's Report – Battalion Chief DeCarli responded to Director Lachman's question regarding training on the inspection project with the county. He mentioned that hopefully next week the training will start. He also mentioned that the contract with the county is not to exceed \$19,000.

Battalion Chief DeCarli mentioned that they will have 8169 going out to do the inspections, possible 1 firefighter and 1 engineer on a 9 or 10 hour shift. If there is an issue we will re-inspect the property, if there is still a problem we will then turn it over to the county. We will try to do the right thing and explain to the resident what needs to be done.

Director Lachman mentioned that there is a lot of debri next to the school across the street from station 2. Engineer Heaton stated he will take a look at it.

Firefighters Associations – Janney Kovacs mentioned that the Gold Ridge Fire Fighters Association pancake breakfast was on Sunday and they roughly had around 1,100 attend. That is up quite a bit from the past year when we had around 560. Director Tachouet stated that the mail in donations for the breakfast was down. Chief George mentioned that the Hessel Volunteer Fire Associations pancake breakfast will be held on Sunday the 9th of June at station 1.

Explorer Post – Chief George stated the explorers are currently training tonight at station 1. Engineer Heaton mentioned that the explorers were a great help at the pancake breakfast on Sunday.

8) Old Business:

A. Parcel tax update: Chief George stated he spoke with Herb Williams and will continue to work and communicate on the parcel status. Administrative Assistant Leslie McCormick and Battalion Chief Schroth-Cary redid the flyers to be handed out. They added bullet points, the website and the social media to the flyers. Battalion Chief Schroth-Cary stated that of all the people he spoke with at the breakfast, there were only two negative responses. Chief George stated you can educate in regards to the parcel tax, though you cannot advocate. Chief George also stated there will be a meeting to establish a campaign committee.

B: Long Range Committee update - MSR for Zone 8 and neighbors: Director Gloeckner stated that there was nothing to report at this time. Director Tachouet, Director Petersen and Director Gloeckner met with Bodega Bay and their meeting went well. Director Gloeckner was surprised to see in the newspaper that Bodega Bay met with Sonoma County Fire and may possibly work with them. Chief George stated that he and Battalion Chief Schroth-Cary met with Justin Fox, Steve Herzberg and Sean Grinnell with Bodega Bay and is not sure what is going on out there.

Chief George will work on the MSR and will send a draft with comments back to Mark Bramfitt at LAFCO. Chief George noted that it looks like consolidations are about a 2 year process.

Director Petersen mentioned that he felt Bodega Bay Fire was anxious to move forward and felt we should continue to have communication. Director Gloeckner stated there was no problem with having communication. Assistant Chief Pforsich noted we are currently helping with Battalion Chief coverage at this time. Chief George mentioned that we are not out for competition with other districts.

C. Fire Chief Sub Committee update – Fire Chiefs Job Description: Fire Chief Sub Committee update: Chief George and Assistant Chief Pforsich will set up a date to start the process for the Fire Chief hiring. We will also need to get the committee together to get their opinion on the job description and any policies that may need to be put in place.

D. Contract for Human Resources with Regional Government Services (RGS): Chief George stated we met with RGS regarding an assessment for the district. The assessment will cost \$5,000.00. RGS will make recommendations and prioritize items that we will need to work on. RGS will sit down with Management and do an assessment of each group. Director Petersen made a motion to move to set up a contract with RGS for \$5,000.00. The motion was seconded by Director Petrucci and passed unanimously.

9) New Business:

A. FY 2019/20 Preliminary Budget: Chief George opened the floor for the public hearing at 7:52 pm asking for any public input on the 2019/2020 Preliminary Budget. There being no public input, Chairman Gloeckner closed the public hearing at 7:54 pm. The board reviewed the Preliminary Budget and asked questions of Chief George and the budget committee. Chief George stated that the Fire Chief salary was included as well as the Battalion Chiefs increase, and noted the pay increase for the Battalion Chiefs was 5%. Chief George also mentioned that there was an increase to the administrative salary to bring it in range with other districts. Chief George spoke about the spreadsheets which provided the salaries with increases.

Discussion Ensued

Director Tachouet inquired about the two chief positions and wanted to know if it was a bit much. Chief George stated there are several things going on at this time and that these two positions are part time. Director Lachman approved the preliminary budget. The motion was seconded by Director Petersen.

10) Good of the Order: Director Petersen spoke about the new FSWG group (formerly known as the Strategic Leadership Group). He states its very rewarding and there is a lot going on. He wanted to mention that Gold Ridge Fire does a great job and along with other districts in our area.

11) Adjournment: There being no further business, Director Petersen made a motion to adjourn the meeting at 8:31 p.m. The motion was seconded by Director Petrucci and passed unanimously.

Minutes respectfully submitted by Lisa Guerrero

Robert Gloeckner, Chair

Steve Petrucci, Director

Charles Lachman, Director

Domenic Carinalli, Director

Joe Petersen, Director

Christopher Tachouet, Director

Mike Doyle, Director

Date Approved