



# ***GOLD RIDGE FIRE PROTECTION DISTRICT***

4500 Hessel Road · Sebastopol, CA 95472

Phone (707) 823-1084 · Fax (707) 829-1175 · [www.goldridgefire.org](http://www.goldridgefire.org)

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*Proudly serving the communities of Hessel, Twin Hills, Freestone, Fort Ross, Camp Meeker, Bodega, Valley Ford, Bloomfield, Two Rock, Wilmar, San Antonio, and Lakeville*

## **April 10, 2024 Regular Meeting Minutes**

- 1) **Call to Order:** The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 81, 4500 Hessel Rd. Sebastopol, California. The meeting was called to order at 7:01pm with Director Gloeckner leading the Pledge of Allegiance.
- 2) **Roll Call of Directors:**

Robert Gloeckner	Charlie Lachman
Steve Petrucci	Chris Tachouet
David Warburg	Stacey Gambonini

Directors Absent: Dominic Carinalli
- 3) **Public Input:** Councilmember Jill McLewis was present to announce that the Fire AdHoc committee would be making a recommendation to City Council at their April 16<sup>th</sup> meeting.
- 4) **Approval of the Minutes from Previous Meeting(s):** The minutes from the March 13, 2024 Regular meeting were reviewed. A motion was made by Director Tachouet to approve the meeting minutes. The motion was seconded by Director Warburg and passed unanimously.
- 5) **Correspondence:** None
- 6) **Approval of the Financial Reports:** The revenues and expenses for the month of March 2024 were reviewed and discussed. Director Lachman made a motion to approve the March 2024 Bank Accounts Register Report. The motion was seconded by Director Warburg and passed unanimously.
- 7) **Reports:** See attached report summary.
- 8) **OLD BUSINESS:** None
- 9) **NEW BUSINESS:**
  - a) Cameron Weist from Weist Law presented the following policies for the Board's consideration: Operating Reserve Fund Policy, CIP Fund Policy, and Debt Management Policy. The District's Long-Term Financial Plan and funding requirements for the current CIP projects underway at Station 81 were also reviewed. Policies will be drafted in the coming weeks to be approved and adopted at a future meeting.

10) **GOOD OF THE ORDER:** Director Lachman announced the passing of past Director Doyle's wife Barbara and shared that Bob Gillen's service would be held on April 14<sup>th</sup>.

11) **ADJOURNMENT:** There being no further business, Director Lachman made a motion to adjourn the meeting in memory of Barbara Doyle at 8:15PM. The motion was seconded by Director Warburg and passed unanimously.

Minutes approved as written – Motion/Second: Tachouet/warburg

Clerk of the Board: Kaufman Date: 5/8/24

MARCH 2024 CONSOLIDATED MAR

GENERAL INFORMATION	CALL VOLUME AND CALL TYPE BREAKDOWN	NOTABLE INCIDENTS	TURNOUT TIME, AVG	RESPONSE TIME, AVG	VOLUNTEER RESPONSE NUMBERS FOR THE MONTH	CURRENT CALL #s -VS- LAST YEAR
N/A	FIRES: 3 EMS: 81 MVA: 16 356 - High-angle rescue 1 365 - Watercraft rescue 1 400 - Hazardous condition, other 5 412 - Gas leak (natural gas or LPG) 1 444 - Power line down 4 510 - Person in distress, other 3 531 - Smoke or odor removal 1 550 - Public service assistance, other 8 553 - Public service 3 5531 - Tree Down 7 554 - Assist invalid 3 561 - Unauthorized burning 1 600A - Accidental Medical Alarm Button Push 1 611 - Dispatched and cancelled en route 39 622 - No incident found on arrival 1 651 - Smoke scare, odor of smoke 4 700 - False alarm or false call, other 6 715 - Local alarm system, malicious false alarm 1 735 - Alarm system sounded due to malfunction 1 746 - Carbon monoxide detect activation, no CO 1 Total - 192	N/A	0:01:19	0:03:15	Total - 229	2023: 768 vs. 2022: 503

APPARATUS MAINTENANCE - COMPLETED			OOS APPARATUS, DAYS OOS, & REPAIR TIMELINE
APPARATUS MAINTENANCE - COMPLETED Various Preventative maintenance in the form of tires, batteries fluid changes.			9781- 10 days so far-Emissions 8182- 10 days so far- Turbo

EQUIPMENT					
GENERAL INFORMATION	PENDING ANNUAL EQUIPMENT TESTING	SCBA STATUS	OOS EQUIP.	EMS INVENTORY UPDATE	PPE INVENTORY / QUALITY CONCERNS - PORTABLE RADIO / PAGER INVENTORY CONCERNS
Awaiting one bid for hose testing. Only two vendors located for service. FIRECATT and DCS	Hose testing-April. SCBA's-MAY	N/A	N/A	Standard expirations.	PPE: Minor spec changes. Upcoming order of turnouts are to be placed to start the replacement process of currently issued items expiring and to enhance stock. Coordinating with Safer Grant. Cal Fire 50/50 Grant is open for application. / PAGERS: Still sitting at 5 units. An anticipated hiring of volunteers will require a purchase. Thinking of 6-10 units this current fiscal. Another 10 next fiscal.

FACILITIES	
GENERAL INFORMATION	FACILITY MAINTENANCE - NEEDED
Building leases secured for both parcels for Station 97-Lakeville. Progress being made on all other leases with the exception of Bodega. Met with County Fire to discuss Kitchell Group for construction project management. Meeting scheduled in April to meet the Kitchell Team to determine if they are a good fit for what we are trying to accomplish with station construction.	N/A

PERSONNEL	
GENERAL INFORMATION	% OF 3-PERSON STAFFING
N/A	90%

TRAINING																						
GENERAL INFORMATION	NOTABLE REPORT FROM MONTHLY MEETINGS	LAST MO. TRAINING HOURS																				
February was SCBA Fit test month, ALS Ambulance interface training, vehicle fire training, and Company Officer training topic was dealing with fires and the hazards they present to our crews and the environment. SCBA training at stations after fit testing. Trained Station 43 on their new Type 6 engine. Working on planning an acquired structure burn on Kennedy rd for early May.	N/A	<table border="1"> <thead> <tr> <th>Station</th> <th>Hours</th> </tr> </thead> <tbody> <tr><td>43</td><td>122</td></tr> <tr><td>55</td><td>53</td></tr> <tr><td>81</td><td>108</td></tr> <tr><td>82</td><td>235</td></tr> <tr><td>86</td><td>62</td></tr> <tr><td>87</td><td>104</td></tr> <tr><td>94</td><td>338</td></tr> <tr><td>96</td><td>163</td></tr> <tr><td>97</td><td>118</td></tr> </tbody> </table>	Station	Hours	43	122	55	53	81	108	82	235	86	62	87	104	94	338	96	163	97	118
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**FIRE MARSHAL'S REPORT**

<p><b>GENERAL INFORMATION</b> Worked out the final bugs with Permit Sonoma Fire Prevention and they should be starting inspections next month. DSI inspections will be starting in April for the areas of Sparkes Rd and Baker Ln.</p>	<p><b>BLD'G INSP / PRE-FIRE PLANS COMP'D</b> N/A</p>	<p><b>DSI/WEED ABATE COMP'D</b> To start in April</p>	<p><b>ADDRESS SIGNAGE UPDATE</b> 3</p>	<p><b>PUB ED COMPLETED &amp; UPCOMING</b> Read to kids at McNear Elementary 4th grade in Petaluma for National Reading Month. Met with Skip Jirrels (Community Organizer) to discuss Map Your Neighborhood and communications for residential neighborhoods that boarder Sebastopol.</p>
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**FIREFIGHTER ASSOCIATIONS**

<p><b>NOTABLE REPORT FROM MONTHLY MEETINGS</b> The Gold Ridge Professional Firefighters Association met with the fire chief March 8. Items discussed included the passage of Measure H, leader's intent for the training division/Station 97 staffing, and upcoming MOU Negotiations.</p>	<p><b>ASSOCIATION UPDATE(S), INCLUDING EVENTS OR ACTIVITIES</b> N/A</p>
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**EXPLORERS' POST**

<p><b>GENERAL INFORMATION</b> N/A</p>	<p><b>EXPLORER POST UPDATE, EVENTS OR ACTIVITIES</b> N/A</p>
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**LAFCO / NBF**

<p><b>GENERAL INFORMATION</b> N/A</p>	<p><b>NOTABLE REPORT</b> N/A</p>	<p><b>LAFCO / NBF UPDATE</b> N/A</p>	<p><b>NOTABLE UPCOMING DATES</b> N/A</p>
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Given in person during the Board of Director's Meeting