



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road · Sebastopol, CA 95472

Phone (707) 823-1084 · Fax (707) 829-1175 · www.goldridgefire.org

*Serving the communities of Hessel, Twin Hills, Freestone, & Rural Sebastopol
Fire Chief Shepley Schroth-Cary*

NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING

To be held on April 6, 2022 – 7pm

Location: Station 2 – 1690 Watertrough Rd. Sebastopol

If you prefer to attend this meeting virtually:

From your computer, tablet or smartphone: <https://meet.google.com/iib-qvuf-goz>

You can also dial in using your phone: +1 929-329-2552 PIN: 787 475 338#

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Clerk at least 48 hours in advance at (707) 823-1084 so the necessary arrangements can be made.

- 1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2) **ROLL CALL OF DIRECTORS**
- 3) **PUBLIC INPUT:** *At this time, members of the public may address the Board with any item not appearing on the agenda. It is recommended that you limit your comment to 3 minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*
- 4) **APPROVAL OF MINUTES FROM PREVIOUS MEETING:**
 - a) March 2, 2022 Regular Meeting Minutes (**Action Item**)
- 5) **CORRESPONDENCE:** *Review of any correspondence that might have been received after distribution of board packet.*
- 6) **REVIEW AND APPROVAL OF FINANCIAL REPORTS:**
 - a) March 2022 Bank Accounts Register (**Action Item**)
- 7) **REPORTS:**
 - a) OPERATIONS REPORTS
 - i) Equipment maintenance
 - ii) Building maintenance
 - iii) Personnel

(Reports continued)

- b) TRAINING REPORT
 - c) FIRE MARSHAL REPORT
 - d) FIREFIGHTERS ASSOCIATIONS
 - e) EXPLORER POST
 - f) CONSOLIDATION AD-HOC
 - g) FIRE CHIEF'S REPORT
- 8) **OLD BUSINESS:** None
- 9) **NEW BUSINESS:**
- a) Board consideration and approval to adjust the special tax rate for inflation by an amount equal to the annual adjustment factor determined pursuant to Section 7902 of the California Government Code. *(Discussion/Action Item)*
 - b) Consideration and approval of Audit Services proposal. *(Discussion/Action Item)*
 - c) Board will vote for one candidate for Sonoma LAFCO Alternate Special District Representative. *(Discussion/Action Item)*
- 10) **GOOD OF THE ORDER:**
- 11) **ADJOURNMENT:**

Materials related to an item on this agenda submitted to the Gold Ridge Fire Protection District after the distribution of the agenda & packet are available for public inspection in Fire Station 1 office at 4500 Hessel Road during normal business hours.



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Fire Chief Shepley Schroth-Cary

March 2, 2022 Regular Meeting Minutes

1) **Call to Order:** The Regular Meeting of the Gold Ridge Fire Protection District was held virtually. The meeting was called to order at 7:05pm with Director Carinalli leading the Pledge of Allegiance.

2) **Roll Call of Directors:**

Dominic Carinalli	Steve Petrucci
Tonia Bello	Charlie Lachman
Christopher Tachouet	Joe Petersen

Directors Absent: Robert Gloeckner

3) **Public Input:** None

4) **Approval of the Minutes from Previous Meeting(s):** The minutes from the February 2, 2022 regular meeting were reviewed. A motion was made by Director Petersen to approve the minutes. The motion was seconded by Director Tachouet and passed unanimously.

5) **Correspondence:** None

6) **Approval of the Financial Reports:** The revenues and expenses for the month of February 2022 were reviewed and discussed. Director Tachouet made a motion to approve the February 2022 Bank Accounts Register Report. The motion was seconded by Director Petrucci and passed unanimously.

7) **Reports:**

a) **Operations Report:**

i) **Equipment Maintenance:** See attached report Assistant Chief Pforsich.

ii) **Building Maintenance:** See attached report Assistant Chief George.

iii) **Personnel:** Fire Chief Schroth-Cary reported on behalf of BC Schipper that the engineer test for the in-house promotion. The written portion still needs to be scored. He also reported that he district has been able to maintain 3 person staffing 90% of the time but expect that to decrease as fire season approaches.

b) **Training:** See attached report from Battalion Chief DeGraffenreid.

c) **Fire Marshal's Report:** See attached report from Battalion Chief DeCarli.

- d) **Firefighters Associations:** Nothing to report
- e) **Explorer Post:** Nothing to report
- f) **Fire Chief's Report:** Nothing to report

8) **OLD BUSINESS: None**

9) **NEW BUSINESS:**

- a) Consideration and authorization of next steps for LAFCO application for consolidation of CSA-40 volunteer fire companies (**Discussion/Action Item**) Attorney Bill Adams reported, a discussion ensued. Directors Tachouet, Petersen, and Lachman were appointed to serve on an Ad-Hoc committee for consolidation.
- b) Consideration and approval of Client Services Agreement for engagement of attorney Bill Adams and the Johnston Thomas law firm (**Discussion/Action Item**) Director Tachouet made a motion to enter into the agreement. The motion was seconded by director Petrucci and passed unanimously.
- c) Selection of Board Committee members for 2022 (**Action Item**)
 - i) Labor Committee: Directors Petrucci, Lachman and Gloeckner were appointed.
 - ii) Budget Committee: Directors Lachman, Carinalli and Petersen were appointed.

10) **Good of the Order:** None

11) **Adjournment:** There being no further business, Director Tachouet made a motion to adjourn the meeting at 8:07 PM. The motion was seconded by Director Lachman and passed unanimously.

Minutes respectfully submitted by Leslie McCormick

Robert Gloeckner, Chair

Steve Petrucci, Director

Charles Lachman, Director

Domenic Carinalli, Director

Joe Petersen, Director

Christopher Tachouet, Director

Tonia Bello, Director

Date Approved

March Board Meeting – Reports

Equipment Maintenance Report Submitted by Assistant Chief Andy Pforsich

8182 had a brake inspection at Twin Oaks. 8161 had its PTO driveshaft repaired and 8142 had its rear brakes replaced, both at Pete's Automotive. Multiple miscellaneous repairs were handled in-house. Next month we'll jump into smog inspections and oil sampling.

Additionally, the automatic transfer switch for Station 2's generator had a catastrophic failure/fire when transferring during a routine test run last week. The replacement transfer switch is on order at Leete Generators and is estimated at \$4292.88 installed. Initial ETA was two months, however, they have since said that it's such a common transfer switch that they anticipate it being in stock in the warehouse.

Building Maintenance Report Submitted by Assistant Chief Dan George

Extractors have been installed and are up and running.

Attorney still working on titles for Sta 3.

The ½ ton pickup is on its way. The 2 ¾ ton trucks were refused because the vendor ordered them incorrectly, working with local vendor to get new quotes.

Joint assoc. dinner Thursday night at station 2. Both associations elected officers and had good conversations about merging associations.

Training Report Submitted by Battalion Chief Gino DeGraffenreid

January in person training for hands on drills, utilizing COVID precautions:

- SCBA Training
- Multi Company with Sebastopol (Structure Fire and Laguna de Santa Rosa access)

Gold Ridge Firefighters logged 385 hours of training this month.

Prevention Report submitted by BC Darrin DeCarli

Possible partnership with Fire Safe Sonoma on a chipper. Meeting with Sonoma Valley Fire to discuss their fuels management program.

Percentage of total call for Feb 2022:

Fires: 3%

Medical/TC: 62%

Hazardous Conditions: 5%

Public Assist and Good Intent: 24%

False Alarm: 6%

Total Calls for the month of Feb: 97

COVID-19

Cases are starting to trend in the right direction. Dr. Mase updated her health order as a result of numerous meetings with Law/Fire and EMS. In a nut shell, unvaccinated full-time staff will need to test twice per week. Non-boosted will not need to test at this point but will have to wear a mask. There will be more to come on this in the next few weeks on this item. An updated memo to all members will be coming out 3/3/22 with summary of the changes that affect us as a department.

Gold Ridge Fire Protection District Bank Accounts Register as of March 31, 2022

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Petty Cash								
Total Petty Cash								377.59
1100 · Sonoma County Treasury								
Total 1100 · Sonoma County Treasury								377.59
1120 · Summit								
Deposit	03/01/2022	DEP	CCATT Holdings LLC	Deposit	4040 · Cell Tower			260,057.75
Deposit	03/03/2022			Deposit	2500 · ST -Other	1,570.00		261,627.75
Check	03/03/2022	7392	Pete's Automotive, Inc.	Inv 42029 (8142) Inv 42024 (816140 · Fleet Maintenance			902.72	453,610.16
Check	03/03/2022	7393	Image Trend, Inc.	2022 Annual Fee 133973	6280 · Memberships			452,707.44
Check	03/03/2022	7394	Lighthouse Uniform	Inv A-305795	6020 · Clothing/Personal		668.36	452,039.08
Check	03/03/2022	7395	Sebastopol Hardware	Acct 1084 Feb 2022	6461 · Operating Supplies	6,017.90		446,021.18
Check	03/03/2022	7396	Leete Generators, Inc.	Inv. 47758, 47768, 47770, 47776	6145 · Maintenance Equipment	126.96		445,894.22
Transfer	03/04/2022			Funds Transfer	1122 · Summit Payroll	2,670.91		443,223.31
Check	03/07/2022	7397	Knox, Joe	Reimb. classes CO 2A, 2C, 2D	7120 · Training	200,000.00		243,223.31
Check	03/10/2022	7398	Lake Parts, Inc.	Acct: 11963 February 2021	6140 · Fleet Maintenance	1,320.00		241,903.31
Check	03/10/2022	7399	Recology Sonoma Marin	Acct: 1810286203 - February 21	6080 · Household Expense	31.34		241,871.97
Check	03/10/2022	7400	Lighthouse Uniform	Inv A-305912	9000 · Contingencies	55.31		241,816.66
Check	03/10/2022	7401	L.N. Curtis & Sons	572461, 573201, 574557, 5746	6880 · Small Tools	1,376.20		240,440.46
Check	03/10/2022	7402	North Bay Petroleum	3234056, 3234057	-SPLIT-	1,673.37		238,767.09
Check	03/10/2022	7403	AT&T		-SPLIT-	641.60		238,125.49
Check	03/15/2022	EFT	US Bank Equipment Finance	March 2022 copy machine	6820 · Equipment Lease	173.14		237,952.35
Deposit	03/16/2022			Deposit	1801 · Rent of Real Estate	300.81		237,651.54
Check	03/21/2022	7404	American Medical Response W	March 2022 - Inv 265362	6640 · ALS Professional Services	1,750.00		239,401.54
Check	03/21/2022	7405	FDAC EBA	March 2022	5930 · Health Insurance		20,833.33	218,568.21
Check	03/21/2022	7406	North-Cal Fire Equipment, LLC	40411 and 40412	6145 · Maintenance Equipment		33,985.87	184,582.34
Check	03/21/2022	7407	Santa Rosa Jr College	Hanson Fire 107.2	7120 · Training		448.00	184,134.34
Check	03/21/2022	7408	Jones Garage Door Inc.	sta 2 repair middle door	6180 · Building Maintenance		369.08	183,765.26
Check	03/21/2022	7409	Pace Supply	017544072 ice maker maint.	6145 · Maintenance Equipment		3,106.00	180,659.26
Check	03/21/2022	7410	Santa Rosa Fire Equipment, Inc	22771195	6180 · Building Maintenance		184.38	180,474.88
Check	03/21/2022	7411	Life Assist Inc	1187162	6261 · Medical Supplies		500.00	179,974.88
Check	03/21/2022	7412	Sonoma Co Public Works	456 Bohemian Hwy Acct# 26	7320 · Utilities	1,184.01		178,790.87
Check	03/21/2022	7413	PG&E	5726858972-8	7320 · Utilities		77.00	178,713.87
Check	03/22/2022	7423	U.S. Bank	Acct 4246 0445 5565 3785 thru Cal Card			894.65	177,819.22
Check	03/24/2022	7414	Sherwin Williams	Station 2 flooring	8510 · Building		6,967.54	170,851.68
Check	03/24/2022	7415	PG&E	0631728992-1	7320 · Utilities		14,541.07	156,310.61
Deposit	03/28/2022			Deposit	2500 · ST -Other	12,602.16	55.80	156,254.81
Total 1120 · Summit						207,904.57	299,105.35	168,856.97

**Gold Ridge Fire Protection District
Bank Accounts Register as of March 31, 2022**

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
1122 · Summit Payroll								115,762.90
Transfer	03/04/2022			Funds Transfer	1120 · Summit			315,762.90
Check	03/04/2022	EFT	Innovative Business Solutions,	03/04/22 Payroll	-SPLIT-	200,000.00	77,198.10	238,564.80
Check	03/04/2022	50107	Bills, Joseph	03/04/22 Payroll	5910 · Payroll Expenses		46.17	238,518.63
Check	03/04/2022	50108	Smirnov, Jake	03/04/22 Payroll	5910 · Payroll Expenses		138.52	238,380.11
Check	03/08/2022	EFT	PERS	02/18/22 Payroll	-SPLIT-		20,883.91	217,496.20
Check	03/08/2022	EFT	Cal PERS 457 Plan	02/18/22 Payroll	5923 · PERS		2,300.00	215,196.20
Check	03/08/2022	EFT	PERS	03/04/22 Payroll	-SPLIT-		20,344.33	194,851.87
Check	03/08/2022	EFT	Cal PERS 457 Plan	03/04/22 Payroll	5923 · PERS		2,300.00	192,551.87
Check	03/18/2022	50109	Bills, Joseph	03/18/22 Payroll	5910 · Payroll Expenses		46.17	192,505.70
Check	03/18/2022	50110	Smirnov, Jake	03/18/22 Payroll	5910 · Payroll Expenses		138.52	192,367.18
Check	03/18/2022	EFT	Innovative Business Solutions,	03/04/22 Payroll	-SPLIT-	150,000.00	79,642.54	112,724.64
Transfer	03/23/2022			Funds Transfer	1126 · Summit ICS			262,724.64
Check	03/23/2022	EFT	PERS	03/22/22 Payroll	-SPLIT-		20,544.33	242,180.31
Check	03/23/2022	EFT	Cal PERS 457 Plan	03/22/22 Payroll	5923 · PERS		1,900.00	240,280.31
Total 1122 · Summit Payroll						350,000.00	225,482.59	240,280.31
1126 · Summit ICS								3,978,781.33
Transfer	03/23/2022			Funds Transfer	1122 · Summit Payroll		150,000.00	3,828,781.33
Total 1126 · Summit ICS							150,000.00	3,828,781.33
TOTAL						557,904.57	674,587.94	4,238,296.20

Charles Lachman	
Joe Petersen	
Steve Petrucci	
Robert Gloeckner	
Domenic Carinalli	
Tonia Bello	
Christopher Tachouet	
Shepley Schroth-Cary, Fire Chief	
	Date Approved

Gold Ridge Fire Protection District
Cal Card Report
 March 2022

Num	Name	Memo	Paid Amount
60 · Services/Supplies			
6020 · Clothing/Personal			
	Distinctive Recognition	3/4 zip Holden, Mola	123.49
Total 6020 · Clothing/Personal			123.49
6040 · Communications			
	Verizon Wireless		931.26
	Comcast	Station 1	197.86
	Comcast	Station 2	435.93
	Comcast	Station 3	73.65
	Sonic Net	Internet/email services	12.00
	Amazon.com	ipad case for Adam	216.99
	Amazon.com	ipad power cords	22.43
	apple.com	storage plan	4.99
	apple.com	storage plan	0.99
	apple.com	storage plan	0.99
Total 6040 · Communications			1,897.09
6060 · Food			
	Costco		185.48
	Safeway	food	42.78
	Fircrest Market	food meeting	50.66
	Fircrest Market	food meeting	121.24
	Safeway	food - structure fire	130.77
	Fircrest Market	food meeting	37.98
	Costco	station food supplies	124.50
	Safeway	food engineer test	32.44
Total 6060 · Food			725.85
6080 · Household Expense			
	Costco		592.88
	Lowe's	garden	33.22
Total 6080 · Household Expense			626.10
6140 · Fleet Maintenance			
	CA DMV	registration	23.53
Total 6140 · Fleet Maintenance			23.53
6149 · Radio Maintenance			
	Fire Com	headsets	911.40
Total 6149 · Radio Maintenance			911.40

Gold Ridge Fire Protection District
Cal Card Report
 March 2022

Num	Name	Memo	Paid Amount
6180 · Building Maintenance			
	Sebastopol Hardware	paint sta 2	84.05
	Kelly Moore	station 2 paint	253.98
	Harbor Freight	dollys for flooring project	144.16
	Kelly Moore	station 2 paint	203.78
	Safeway	stain remover	5.45
Total 6180 · Building Maintenance			691.42
6261 · Medical Supplies			
	Enerspect Medical Solutions, ...	AED pads	675.86
Total 6261 · Medical Supplies			675.86
6280 · Memberships			
	Microsoft 365	Annual Subscription	99.99
Total 6280 · Memberships			99.99
6400 · Office Expense			
	Amazon.com	office supplies	27.51
Total 6400 · Office Expense			27.51
6405 · Computer Expenses			
	Amazon.com	BC docking station	495.69
	DRI*AVAST Software	Annual renewal - computer	69.99
Total 6405 · Computer Expenses			565.68
6410 · Postage			
	USPS	postage	16.30
	The UPS Store	radio parts	29.48
Total 6410 · Postage			45.78
6461 · Operating Supplies			
	Lowe's	large mop bucket	119.55
	Bay Area Air Quality	Burn Permit sta 1	155.00
	Amazon.com	lamps for dorms	108.48
Total 6461 · Operating Supplies			383.03
6881 · Safety Equipment			
	Work World	shoe polish and laces	32.74
Total 6881 · Safety Equipment			32.74

Gold Ridge Fire Protection District
Cal Card Report
March 2022

Num	Name	Memo	Paid Amount
7120 · Training			
	US Water Rescue		111.38
Total 7120 · Training			111.38
7121 · Fire Prevention			
	Office Depot	prevention display	26.69
Total 7121 · Fire Prevention			26.69
Total 60 · Services/Supplies			6,967.54
TOTAL			6,967.54

Gold Ridge Fire Protection District
Split Detail - Operating Account
 March 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
EFT	03/15/2022	US Bank Equipment Fi...	March 2022 copy machine	1120 · Summit	
			March 2022 copy machine	6820 · Equipment Lease	-300.81
TOTAL					-300.81
7392	03/03/2022	Pete's Automotive, Inc.	Inv 42029 (8142) Inv 42024 (81...	1120 · Summit	
			Inv 42029 (8142) Inv 42024 (8161)	6140 · Fleet Maintenance	-902.72
TOTAL					-902.72
7393	03/03/2022	Image Trend, Inc.	2022 Annual Fee 133973	1120 · Summit	
			2022 Annual Fee 133973	6280 · Memberships	-668.36
TOTAL					-668.36
7394	03/03/2022	Lighthouse Uniform	Inv A-305795	1120 · Summit	
			Class A Uniforms (9)	6020 · Clothing/Personal	-6,017.90
TOTAL					-6,017.90
7395	03/03/2022	Sebastopol Hardware	Acct 1084 Feb 2022	1120 · Summit	
			Acct 1084 Feb 2022	6461 · Operating Suppli...	-126.96
TOTAL					-126.96
7396	03/03/2022	Leete Generators, Inc.	Inv. 47758, 47768, 47770, 4777...	1120 · Summit	
			Inv. 47758, 47768, 47770, 4777...	6145 · Maintenance Eq...	-2,670.91
TOTAL					-2,670.91
7397	03/07/2022	Knox, Joe	Reimb. classes CO 2A, 2C, 2D	1120 · Summit	
			Reimb. classes CO 2A, 2C, 2D	7120 · Training	-1,320.00
TOTAL					-1,320.00
7398	03/10/2022	Lake Parts, Inc.	Acct: 11963 February 2021	1120 · Summit	
			Acct: 11963 February 2021	6140 · Fleet Maintenance	-31.34
TOTAL					-31.34
7399	03/10/2022	Recology Sonoma Marin	Acct: 1810286203 - February 2...	1120 · Summit	
			Acct: 1810286203 - February 2022	6080 · Household Expe...	-55.31
TOTAL					-55.31

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
7400	03/10/2022	Lighthouse Uniform	Inv A-305912	1120 · Summit	
			Class A Uniforms (2)	9000 · Contingencies	-1,376.20
TOTAL					-1,376.20
7401	03/10/2022	L.N. Curtis & Sons	572461, 573201, 574557, 574612	1120 · Summit	
			572461, 573201, 574557, 574612	6880 · Small Tools	-1,673.37
TOTAL					-1,673.37
7402	03/10/2022	North Bay Petroleum	3234056, 3234057	1120 · Summit	
			Station 1 fuel	7201 · Gas/Oil	-211.73
			Station 2 fuel	7201 · Gas/Oil	-429.87
TOTAL					-641.60
7403	03/10/2022	AT&T		1120 · Summit	
			56680	6040 · Communications	-1.17
			54006	6040 · Communications	-171.97
TOTAL					-173.14
7404	03/21/2022	American Medical Res...	March 2022 - Inv 265362	1120 · Summit	
			March 2022 - Inv 265362	6640 · ALS Professiona...	-20,833.33
TOTAL					-20,833.33
7405	03/21/2022	FDAC EBA	March 2022	1120 · Summit	
			March 2022	5930 · Health Insurance	-33,985.87
TOTAL					-33,985.87
7406	03/21/2022	North-Cal Fire Equipm...	40411 and 40412	1120 · Summit	
			40411 and 40412	6145 · Maintenance Eq...	-448.00
TOTAL					-448.00
7407	03/21/2022	Santa Rosa Jr College	Hanson Fire 107.2	1120 · Summit	
			Hanson Fire 107.2	7120 · Training	-369.08
TOTAL					-369.08

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
7408	03/21/2022	Jones Garage Door Inc.	sta 2 repair middle door	1120 · Summit	
			sta 2 repair middle door	6180 · Building Mainten...	-3,106.00
TOTAL					-3,106.00
7409	03/21/2022	Pace Supply	017544072 ice maker maint.	1120 · Summit	
			017544072 ice maker maint.	6145 · Maintenance Eq...	-184.38
TOTAL					-184.38
7410	03/21/2022	Santa Rosa Fire Equip...	22771195	1120 · Summit	
			22771195	6180 · Building Mainten...	-500.00
TOTAL					-500.00
7411	03/21/2022	Life Assist Inc	1187162	1120 · Summit	
			1187162	6261 · Medical Supplies	-1,184.01
TOTAL					-1,184.01
7412	03/21/2022	Sonoma Co Public Wo...	456 Bohemian Hwy Acct# 26	1120 · Summit	
			456 Bohemian Hwy Acct# 26	7320 · Utilities	-77.00
TOTAL					-77.00
7413	03/21/2022	PG&E	5726858972-8	1120 · Summit	
			5726858972-8	7320 · Utilities	-894.65
TOTAL					-894.65
7414	03/24/2022	Sherwin Williams	Station 2 flooring	1120 · Summit	
			Station 2 flooring	8510 · Building	-14,541.07
TOTAL					-14,541.07
7415	03/24/2022	PG&E	0631728992-1	1120 · Summit	
			0631728992-1	7320 · Utilities	-55.80
TOTAL					-55.80
7423	03/22/2022	U.S. Bank	Acct 4246 0445 5565 3785 thru...	1120 · Summit	
			Acct 4246 0445 5565 3785 thru ...	Cal Card	-6,967.54
TOTAL					-6,967.54

**Gold Ridge Fire Protection District
Split Detail - Payroll Account**

March 2022

Num	Date	Name	Memo	Account	Paid Amount
EFT	03/04/2022	Innovative Business S...	03/04/22 Payroll	1122 · Summit Payroll	
			Direct Deposits	5910 · Payroll Expenses	-62,363.13
			03/04/22 Payroll	5922 · FICA Retirement	-593.72
			03/04/22 Payroll	5924 · Medicare	-2,469.08
			03/04/22 Payroll	5910 · Payroll Expenses	-11,348.87
			03/04/22 Payroll	6540 · Payroll Services	-423.30
TOTAL					-77,198.10
EFT	03/08/2022	PERS	02/18/22 Payroll	1122 · Summit Payroll	
			02/18/22 Payroll	5910 · Payroll Expenses	-7,601.41
			02/18/22 Payroll	5923 · PERS	-13,282.50
TOTAL					-20,883.91
EFT	03/08/2022	Cal PERS 457 Plan	02/18/22 Payroll	1122 · Summit Payroll	
			02/18/22 Payroll	5923 · PERS	-2,300.00
TOTAL					-2,300.00
EFT	03/08/2022	PERS	03/04/22 Payroll	1122 · Summit Payroll	
			03/04/22 Payroll	5910 · Payroll Expenses	-7,411.43
			03/04/22 Payroll	5923 · PERS	-12,932.90
TOTAL					-20,344.33
EFT	03/08/2022	Cal PERS 457 Plan	03/04/22 Payroll	1122 · Summit Payroll	
			03/04/22 Payroll	5923 · PERS	-2,300.00
TOTAL					-2,300.00
EFT	03/18/2022	Innovative Business S...	03/04/22 Payroll	1122 · Summit Payroll	
			Direct Deposits	5910 · Payroll Expenses	-63,612.63
			03/04/22 Payroll	5922 · FICA Retirement	-669.60
			03/04/22 Payroll	5924 · Medicare	-2,533.80
			03/04/22 Payroll	5910 · Payroll Expenses	-12,658.81
			03/04/22 Payroll	6540 · Payroll Services	-167.70
TOTAL					-79,642.54
EFT	03/23/2022	PERS	03/22/22 Payroll	1122 · Summit Payroll	
			03/22/22 Payroll	5910 · Payroll Expenses	-7,611.43
			03/22/22 Payroll	5923 · PERS	-12,932.90
TOTAL					-20,544.33

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
EFT	03/23/2022	Cal PERS 457 Plan	03/22/22 Payroll	1122 · Summit Payroll	
			03/22/22 Payroll	5923 · PERS	-1,900.00
TOTAL					-1,900.00
50107	03/04/2022	Bills, Joseph	03/04/22 Payroll	1122 · Summit Payroll	
			03/04/22 Payroll	5910 · Payroll Expenses	-46.17
TOTAL					-46.17
50108	03/04/2022	Smirnov, Jake	03/04/22 Payroll	1122 · Summit Payroll	
			03/04/22 Payroll	5910 · Payroll Expenses	-138.52
TOTAL					-138.52
50109	03/18/2022	Bills, Joseph	03/18/22 Payroll	1122 · Summit Payroll	
			03/18/22 Payroll	5910 · Payroll Expenses	-46.17
TOTAL					-46.17
50110	03/18/2022	Smirnov, Jake	03/18/22 Payroll	1122 · Summit Payroll	
			03/18/22 Payroll	5910 · Payroll Expenses	-138.52
TOTAL					-138.52

**Gold Ridge Fire Protection District
Profit & Loss Budget vs. Actual**

	July 2021 through March 2022		TOTAL		
	Mar 22	Jul '21 - Mar 22	Budget	\$ Over Budget	% of Budget
Income					
10 · Tax Rev					
1000 · Prop Tax - CY secured	0.00	979,488.39	1,709,183.00	-729,694.61	57.31%
1001 · Flat Charges - CY	0.00	840,261.39	1,438,950.00	-598,688.61	58.39%
1011 · SB 2557 Prop Tax Admin	0.00	0.00	-18,718.00	18,718.00	0.0%
1020 · Prop Tax CY sup	0.00	11,986.72	31,231.00	-19,244.28	38.38%
1040 · Prop Tax -CY unsce	0.00	52,023.25	52,693.00	-669.75	98.73%
1042 · Cost Reimb-Coll Del CY Uns	0.00	0.00	0.00	0.00	0.0%
1060 · Prop Tax PY sec	0.00	0.00	-30.00	30.00	0.0%
1061 · Flat Charges PY	0.00	7,380.88	5,138.00	2,242.88	143.65%
1070 · 1100 Prop Tx PY unsec	0.00	0.00	846.00	-846.00	0.0%
1080 · Property Taxes-PY Supp	0.00	0.00	-30.00	30.00	0.0%
Total 10 · Tax Rev	0.00	1,891,140.63	3,219,263.00	-1,328,122.37	58.75%
17 · Use of Money/Property					
1700 · Interest on Pooled Cash	0.00	720.43			
1701 · Interest Earned	0.00	4,631.86	6,506.00	-1,874.14	71.19%
1801 · Rent of Real Estate	1,750.00	15,750.00	21,000.00	-5,250.00	75.0%
Total 17 · Use of Money/Property	1,750.00	21,102.29	27,506.00	-6,403.71	76.72%
20 · Intergovernmental Revenues					
2440 · ST-Homeowners Prop Tax Re	0.00	1,505.15	10,000.00	-8,494.85	15.05%
2500 · ST -Other	204,584.57	640,864.98	100.00	640,764.98	640,864.98%
2900 · So. Co. Enhanced Services	0.00	600,000.00	600,000.00	0.00	100.0%
2910 · Government Agency - MRFD	0.00	36,450.00	20,000.00	16,450.00	182.25%
2920 · Government Agency - NBF	0.00	337,643.86	675,000.00	-337,356.14	50.02%
2930 · So. Co. DSI	0.00	0.00	5,000.00	-5,000.00	0.0%
20 · Intergovernmental Revenues - C	0.00	9,135.00			
Total 20 · Intergovernmental Revenu	204,584.57	1,625,598.99	1,310,100.00	315,498.99	124.08%
30 · Charges for Services					
3600 · Address Signs	0.00	840.00	550.00	290.00	152.73%
3661 · Fire Control Services	0.00	0.00	0.00	0.00	0.0%
3700 · Copy Fees	0.00	15.00	10.00	5.00	150.0%
Total 30 · Charges for Services	0.00	855.00	560.00	295.00	152.68%
40 · Miscellaneous Revenues					
4040 · Cell Tower	1,570.00	14,130.00	18,840.00	-4,710.00	75.0%
4100 · Workers' comp Ins. Refund	0.00	31,001.44	0.00	31,001.44	100.0%
4101 · Miscellaneous Revenues	0.00	196.82	1,000.00	-803.18	19.68%
4102 · Donations/Reimbursements	0.00	36,388.55	1,000.00	35,388.55	3,638.86%
Total 40 · Miscellaneous Revenues	1,570.00	81,716.81	20,840.00	60,876.81	392.12%
45 · Carry over PY	0.00	0.00	500,000.00	-500,000.00	0.0%
Total Income	207,904.57	3,620,413.72	5,078,269.00	-1,457,855.28	71.29%
Gross Profit	207,904.57	3,620,413.72	5,078,269.00	-1,457,855.28	71.29%

**Gold Ridge Fire Protection District
Profit & Loss Budget vs. Actual**

Expense	July 2021 through March 2022			TOTAL	
	Jul '21 - Mar		Budget	\$ Over Budget	% of Budget
	Mar 22	22			
50 · Salaries/Emp Benefits					
5910 · Payroll Expenses	172,977.09	2,057,549.08	2,067,708.00	-10,158.92	99.51%
5911 · Extra Help	0.00	0.00	8,500.00	-8,500.00	0.0%
5912 · Strike Team Payroll Expenses	0.00	0.00	100.00	-100.00	0.0%
5913 · Boards	0.00	0.00	2,100.00	-2,100.00	0.0%
5915 · Overtime	0.00	0.00	60,000.00	-60,000.00	0.0%
5922 · FICA Retirement	1,263.32	34,312.80	12,500.00	21,812.80	274.5%
5923 · PERS	45,648.30	270,608.77	439,183.00	-168,574.23	61.62%
5924 · Medicare	5,002.88	58,368.85	31,106.00	27,262.85	187.65%
5930 · Health Insurance	33,985.87	275,133.33	341,942.00	-66,808.67	80.46%
5931 · Disability Insurance	0.00	5,208.00	5,111.00	97.00	101.9%
5935 · Unemployment	0.00	2,728.00	2,000.00	728.00	136.4%
5940 · Workers' Comp	0.00	105,039.00	162,504.00	-57,465.00	64.64%
Total 50 · Salaries/Emp Benefits	258,877.46	2,808,947.83	3,132,754.00	-323,806.17	89.66%
60 · Services/Supplies					
6020 · Clothing/Personal	6,141.39	12,666.38	12,000.00	666.38	105.55%
6040 · Communications	2,070.23	23,077.59	20,000.00	3,077.59	115.39%
6060 · Food	725.85	3,634.86	8,000.00	-4,365.14	45.44%
6080 · Household Expense	681.41	6,043.63	6,000.00	43.63	100.73%
6100 · Insurance	0.00	38,700.00	20,500.00	18,200.00	188.78%
6140 · Fleet Maintenance	957.59	51,630.64	55,000.00	-3,369.36	93.87%
6145 · Maintenance Equipment	3,303.29	13,062.20	25,000.00	-11,937.80	52.25%
6149 · Radio Maintenance	911.40	4,350.72	5,000.00	-649.28	87.01%
6180 · Building Maintenance	4,297.42	29,059.69	25,000.00	4,059.69	116.24%
6261 · Medical Supplies	1,859.87	7,520.13	7,000.00	520.13	107.43%
6280 · Memberships	768.35	16,555.14	35,000.00	-18,444.86	47.3%
6290 · Other Dept. Expense	0.00	10,466.80	6,000.00	4,466.80	174.45%
6400 · Office Expense	27.51	3,125.68	5,000.00	-1,874.32	62.51%
6405 · Computer Expenses	565.68	4,389.08	2,500.00	1,889.08	175.56%
6410 · Postage	45.78	532.93	900.00	-367.07	59.21%
6461 · Operating Supplies	509.99	6,060.11	10,000.00	-3,939.89	60.6%
6540 · Payroll Services	591.00	5,627.20	6,500.00	-872.80	86.57%
6587 · LAFCO Charges	0.00	3,777.00	3,900.00	-123.00	96.85%
6610 · Legal Services	0.00	19,247.48	6,000.00	13,247.48	320.79%
6630 · Audit Services	0.00	12,000.00	12,000.00	0.00	100.0%
6640 · ALS Professional Services	20,833.33	166,665.98	265,000.00	-98,334.02	62.89%
6654 · Medical Exams	0.00	592.85	5,500.00	-4,907.15	10.78%
6800 · Public/Legal Notices	0.00	0.00	600.00	-600.00	0.0%
6801 · Newsletter	0.00	0.00	6,000.00	-6,000.00	0.0%
6820 · Equipment Lease	300.81	2,707.29	3,384.00	-676.71	80.0%
6880 · Small Tools	1,673.37	13,421.86	30,000.00	-16,578.14	44.74%
6881 · Safety Equipment	32.74	13,523.58	38,000.00	-24,476.42	35.59%

**Gold Ridge Fire Protection District
Profit & Loss Budget vs. Actual**

July 2021 through March 2022

TOTAL

	Jul '21 - Mar			\$ Over	
	Mar 22	22	Budget	Budget	% of Budget
7005 · Election Expense	0.00	0.00	10,500.00	-10,500.00	0.0%
7120 · Training	1,800.46	12,771.85	14,000.00	-1,228.15	91.23%
7121 · Fire Prevention	26.69	26.69	2,500.00	-2,473.31	1.07%
7201 · Gas/Oil	641.60	31,237.61	30,000.00	1,237.61	104.13%
7202 · Water/Sewer Expense	0.00	0.00	850.00	-850.00	0.0%
7300 · Transportation/Travel	0.00	3,257.98	5,000.00	-1,742.02	65.16%
7320 · Utilities	1,027.45	7,580.52	7,700.00	-119.48	98.45%
Total 60 · Services/Supplies	49,793.21	523,313.47	690,334.00	-167,020.53	75.81%
75 · Other Charges					
7910 · L.T. Debt Principal	0.00	50,071.14	58,390.00	-8,318.86	85.75%
7930 · L.T. Debt Interest	0.00	8,318.32	8,318.00	0.32	100.0%
7970 · Taxes/Assessments	0.00	255.00	2,714.00	-2,459.00	9.4%
Total 75 · Other Charges	0.00	58,644.46	69,422.00	-10,777.54	84.48%
85 · Assets					
8510 · Building	14,541.07	35,488.98	55,000.00	-19,511.02	64.53%
8560 · Equipment	0.00	732.32	200,000.00	-199,267.68	0.37%
Total 85 · Assets	14,541.07	36,221.30	255,000.00	-218,778.70	14.2%
90 · Appropriations					
9000 · Contingencies	1,376.20	19,257.00	440,759.00	-421,502.00	4.37%
9010.1 · AED Purchase	0.00	0.00	15,000.00	-15,000.00	0.0%
9020 · UAL Prefund	0.00	0.00	475,000.00	-475,000.00	0.0%
Total 90 · Appropriations	1,376.20	19,257.00	930,759.00	-911,502.00	2.07%
Total Expense	324,587.94	3,446,384.06	5,078,269.00	-1,631,884.94	67.87%
Net Income	-116,683.37	174,029.66	0.00	174,029.66	100.0%

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

Date: February 28, 2022
To: All Independent Special Districts
From: Cynthia Olson, Senior Analyst and Acting Commission Clerk
Subject: Election of Alternate Special District Representative

Attached please find the materials associated with an election to fill the position of Alternate Special District Representative to Sonoma LAFCO. As a result of an earlier notification by Sonoma LAFCO to special districts, three nominations were submitted by the application deadline. Nominations for this position were open to all special districts in Sonoma County and all independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of all applications received by the established deadline, a ballot and certification form, and voting instructions. In addition to these documents, we have included a stamped envelope for you to use to return the certified ballot.

Please return ballots to the LAFCO office by April 15, 2022. Ballots received by the deadline will be tabulated and the results announced within seven days.

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

In 2021, the Commission conducted an election for a Regular Special District Member that proved to be challenging with regard to obtaining a quorum of responding Districts, with the overall timeframe for the election exceeding six months.

On behalf of the Commission, I urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the April 15, 2022, deadline.

If you have any questions or need additional information, please contact me at 707-565-2587.

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Alternate Special District Representative Term of Office Ending May 2024

1. Vote for only one candidate for Alternate Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, 111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to Cynthia.Olson@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification on or before April 15, 2022**

VOTE

William Norton Sonoma Valley Fire District _____

Tamara Davis, Marin Sonoma Mosquito Vector Control District _____

Jerry Terman, Bodega Bay Utility District _____

CERTIFICATION

I certify, under penalty of perjury, that I, _____
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of _____,
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

(Date)

(Signature)

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

SPECIAL DISTRICT REPRESENTATIVE CLASS I & ALTERNATE APPLICATION FORM SPECIAL DISTRICTS

This application has been designed to provide pertinent information about each candidate applying for the position of Class I Special District Representative to LAFCO. Please read the application carefully and type or print your responses. Feel welcome to attach additional sheets if necessary.

Note: Class I districts include fire protection, community services, and life support districts.

Date Application Submitted: 2/16/2021

Name: WILLIAM NORTON

Address: 890 VERANO AVE, SONOMA, CA

Home Phone: (707) 996-8379 Cell: (707) 304-2170 Work: —

Name of District You Represent: SONOMA VALLEY FIRE

Date of Most Current Appointment or Election: 7-1-20

Date Term Expires: 2024 Total Years with District: 18

Indicate Involvement in Other Agencies/Special Districts:

S.C.F.D.#

Total Years Associated with Government/ Community Service: 40 ~~35~~ YEARS
30 YEARS SFFD, RETIRED AS A LT.

List Community Service Activities including Names of Organizations and Dates of Service:

JACKSON STATE HISTORIC PARK VOLUNTEERS - PRESIDENT

U.S. ~~NAVY~~ NAVY 1961-65 U.S.C.F. RESERVE 6 YEARS

PRESIDENT SVFD - MEMBER OF BOARD 18 YEARS

S.C.F.D.# PAST PRESIDENT & VICE PRESIDENT

CHALLENGE SONOMA ADVENTURE ROPES COURSE INSTRUCTOR

Have you attended LAFCO meetings? If so, when?

YES - ONE MEETING IN 2020

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I've seen the success of Valley of the Moon F.D. in
it's growth & incorporating service to City of Sonoma,
Glenn Ellen & Matanzas V. F.D.

From your perspective, explain the purpose of LAFCO:

Efficiency & Improvement Attained from Consolidation



Valley of the Moon Board of Directors
Bill Norton
Vice President

I have been a member of the Board of Directors of the Valley of the Moon Fire Protection District since 2003 and a resident of the District for 25 years. I am a retired Lieutenant of the San Francisco Fire Department after 30 years' experience. I have a BA magna cum laude in Geography from Sonoma State University and was a substitute teacher in the Sonoma Valley Unified School District and a past Sonoma Ropes Course leader.

I assisted the City of Sonoma and the Valley of Moon Fire District Chiefs and Captains in the development of Sonoma Valley Fire & Rescue Authority's "Standards of Response Coverage" a business plan for our combined fire departments. I developed a SVFRA, GIS computer-based Standards of Coverage senior project at Sonoma State University, including a model providing the optimum locations for Station 2. I have been a California certified Fire Training Officer, Fire Safety Director, EMT and Urban Search and Rescue member. Further qualifications include CPR instructor, lifeguard, advanced open water diver and USCG Search and Rescue Crewman and Boat Engineer.

I have organized and participated in various multiple-agency disaster drills in the San Francisco Bay Area. I keep current with fire district business by attending our monthly VOM Fire District meetings, Sonoma County Fire District Association bi-monthly meetings and annual conferences. I have the highest respect for the dedication and professionalism of our department members: officers, engineers, firefighters and paramedics.

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403

(707) 565-2577 FAX (707) 565-3778

www.sonomalafo.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

This application has been designed to provide pertinent information about each candidate applying for the position of the Alternate Special District Representative to LAFCO. Please read the application carefully and type your responses or print in ink. Additional pages may be included as necessary. An electronic version is available online at www.sonomalafo.org

Note: Candidates for this position may be board members from any independent special district.

Date Submitted: 3-9-2021

Name: Tamara Davis

Address: 403 Hacienda Circle, Rohnert Park, CA 94928

Phone(s): 707-585-6153

Email: Phineas.Chapman@Perqmail.com

Name of District You Represent: Marin/Sonoma Mosquito & Vector Control District

Date of Most Current Election/Appointment: January 1, 2018

Date Term Expires: December 31, 2022

Total years with District: 18 years

Total Years Associated with Government/ Community Service: 40 years+

List any other agencies/special Districts you have been or are currently involved with:

Vector Control Joint Powers Agency (VCJPA)

California Affiliated Risk Mgt Authority (CARMA)

Sonoma County Consolidated Oversight Board
(see resume for others)

List Community Service Activities including Names of Organizations and Dates of Service:

Please see attached resume

SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

2006 - and I have followed the work of LAFCO with interest for years

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

Sonoma County LAFCO serves an important function to protect and preserve our communities. I have witnessed the work of Sonoma County LAFCO over my many years of involvement with local government and agencies and would be able to bring an informed perspective to the work. I would like to have the opportunity to participate in the mission of this important agency.

From your perspective, explain the purpose of LAFCO:

My understanding is that LAFCO was formed to impact the boundaries of cities and special districts; to hear all points of views if and when and how those boundaries will be changed. The process will assist in preserving agricultural land and open space areas. LAFCO encourages orderly growth, discourages urban sprawl and assists in the orderly formation of local government agencies and promotes the efficient provision of public services.

TAMARA DAVIS

903 Hacienda Circle - Rohnert Park, CA 94928
(707) 585-6153 - phineaschapmanrp@gmail.com

OBJECTIVE

LAFCO Special District Representative Position

PUBLIC SERVICE HIGHLIGHTS

- Trustee - Marin/Sonoma Mosquito and Vector Control District (Member of Executive Committee) representing County of Sonoma at-large since 2002.
 - Past President of Mosquito and Vector Control Association of California (MVCAC) Trustee Council. Eight years on Trustee Council. Currently serving on Legislative Committee & Board.
 - Second Vice-President & Trustee Representative for Coastal & Sacramento Valley Regions of the Vector Control Joint Powers Agency (VCJPA) - Board of Directors.
 - California Affiliated Risk Management Authorities (CARMA) - Board of Directors Alternate
 - Sonoma County Consolidated Oversight Board (Member) *(Alternate)*
-

PROFESSIONAL EXPERIENCE

STATE FARM INSURANCE - 34 Years of Service - Retired in 2004

Held various progressively responsible positions:

- Public Affairs Manager (focus on legislative, public policy issues, education, community outreach and media relations)
 - Fire Claims Superintendent (focus on home and business claims and claims involving litigation and also managed a litigation unit)
 - Re-inspector/Trainer (focus on reinspecting handled claims and assisting in training new claim representatives)
 - Claim Representative (handled home and business claims and a variety of disasters - hailstorms in New Mexico, Colorado and Wyoming)
 - Life Company - cash control clerk, administrative assistant
 - Auto Underwriting - assistant auto underwriter
-

PRIOR COMMUNITY INVOLVEMENT

- Goodwill Industries of the Redwood Empire - Board of Directors
- Mosquito Research Foundation - Board of Directors
- Mayor and Council Member - City of Cotati
- Corporate Council - State Conference of NAACP

- Santa Rosa Chamber of Commerce - Government Review Committee
- Alliance of North Bay Chambers of Commerce - Board of Directors
- Rohnert Park Chamber of Commerce
- Cotati Chamber of Commerce
- Sonoma State University - Ambassador for Higher Education
- Sonoma County Business Education Round Table - past president of Board of Directors
- Insurance Information Network of California - Past President of Board of Directors - member of IINC Communications Committee
- Personal Insurance Federation of California - communications and legislation committee member
- Professional Business Women of California - past Board of Directors member, Advisory Committee member
- Recipient of the 2001 Women and Industry award for Insurance and the 2001 Women and Industry Award for Community Involvement
- Leadership California - graduate
- The Association for Women in Communications - member
- Redwood Municipal Insurance Fund - Board of Directors
- Governor's School to Career Advisory Council - appointed by Governor Pete Wilson
- Sonoma County School to Career Partnership - past president and founding board member

EDUCATION

BACHELOR OF ARTS (B.A.) Sonoma State University

ASSOCIATE OF ARTS (A.A) Santa Rosa Junior College

FELLOW OF THE LIFE OFFICE MANAGEMENT ASSOCIATION (LOMA)

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

This application has been designed to provide pertinent information about each candidate applying for the position of the Alternate Special District Representative to LAFCO. Please read the application carefully and type your responses or print in ink. Additional pages may be included as necessary. An electronic version is available online at www.sonomalafco.org

Note: *Candidates* for this position may be board members from any independent special district.

Date Submitted: DEC. 17, 2020

Name: JERRY TERMAN, M.D.

Address: P.O. Box 1063, BODEGA BAY, CA 94923

Phone(s): 707-825-3347

Email: gterman@bodegabaypub.com

Name of District You Represent: BODEGA BAY PUBLIC UTILITY DISTRICT

Date of Most Current Election/Appointment: SEPT 16, 2020

Date Term Expires: _____

Total years with District: < 1

Total Years Associated with Government/ Community Service: _____

List any other agencies/special Districts you have been or are currently involved with:

List Community Service Activities including Names of Organizations and Dates of Service:

RECEIVED

AUG 27 2020

BODEGA BAY PUD

Jerry Terman, M.D.
P.O. Box 1063
2490 Pacific Coast HWY
Bodega Bay, CA 94923
(707)875-3347

Janet Ames, General Manager
Bodega Bay Public Utility District
P.O. Box 70
Bodega Bay, CA 94923

Dear Ms. Ames,

I am writing, as requested, to provide some personal and professional information including a statement of interest in serving on the Board of Directors of the Bodega Bay Public Utility District.

I first came to Northern California in 1966 to serve a one year internship in general medicine in San Francisco. After completion of that internship, and with my California Physician's and Surgeon's License, we moved our young family to Denver to complete Specialty Medical Training lasting three years. Then it was back to the Bay Area to serve two years active duty in the U.S. Public Health Service and where our second child was born in 1970. Around this time, I also began working in Community Mental Health and was able to start a private practice.

I have lived in Bodega Bay, first in a small cottage on weekends with young children and later in a house I completed 1989 on the same property after the cottage was destroyed by flooding in the 1980's.

Although now retired from active practice, my volunteer activities continued with the American Red Cross and the U.S. Coast Guard Auxiliary in Sonoma County.

I feel lucky to be a full time, permanent resident of our coastal community, where I am a registered voter. I would look forward to continuing to serve our community through membership on the PUD Board, to preserving our beautiful natural environment, and to maintaining our resources.

Sincerely,



AUGUST 26, 2020

Jerry Terman, M.D.

Agenda Item #8



Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

INDEPENDENT AUDIT PROPOSAL

Board of Directors
Gold Ridge Fire Protection District
4500 Hessel Rd
Sebastopol, CA 95472

February 22, 2022

Dear Members of the Board:

Thank you for the opportunity to submit the following proposal to serve as independent auditor for Gold Ridge Fire Protection District

We propose to conduct the audit of the financial statements of the Gold Ridge Fire Protection District for the fiscal years ending June 30, 2022, 2023 and 2024.

We will plan and perform the audit in accordance with generally accepted auditing standards in the United States of America and the State Controller's minimum audit requirements for California Special Districts and will include tests of the accounting records and other procedures considered necessary under the circumstances. If our audit report is other than unqualified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audit for the fiscal years ending June 30, 2022, 2023 and 2024 as soon as the District records are available. Set-up, pre-list and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balance.

Our fee for the above services is \$7,950 for each fiscal year audit. The total maximum fee for the three fiscal years is \$23,850.

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 7 bound copies of the audit report. Additional copies are available at \$10 each.

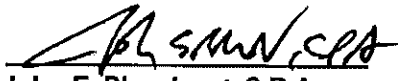
Gold Ridge Fire Protection District-Audit Proposal-Page 2

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include but not limited to obtaining copies of documents, contract, invoices, etc., various audit inquiries and assistance with preparation of the audit confirmations and other standard auditing procedures.

Should the District need additional services, our fee assisting will be billed at the rate of \$125 per hour in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John E. Blomberg, C.P.A. direct at (209) 466-3894.

Respectfully Submitted,



John E. Blomberg, C.P.A.

Approved By:

Signature

Dated



Compensation

Proposed Fee Schedule

PROPOSED FEE SCHEDULE

	Hours	Hourly Rate	Total FY 2021
Partner	8	\$225	\$1,800
Manager	39	150	\$5,850
Senior	63	100	\$6,300
Clerical/Support Staff	10	50	\$500
Sub-total	120		\$14,450
Less Professional Discount			(1,450)
Direct Expenses (Only if necessary)			2,000
Total			\$15,000

We propose a fee increase of 2.5% for subsequent audits.

The above fee quote is a fixed price to be charged for all services rendered in connection with the audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

STANDARD BILLING RATES FOR CLASSES OF PROFESSIONAL PERSONNEL EXPECTED TO WORK ON THE ENGAGEMENT:

	Hourly Rate
Partner	\$225
Manager	150
Professional Staff	100
Clerical/Support Staff	50