*GOLD RIDGE FIRE PROTECTION DISTRICT*

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Dan George*

*Fire Chief*

**4 May, 2016**

The regular meeting of the Gold Ridge Fire Protection District was held at Station One. The meeting was called to order at 7:00 p.m., and Chairman Al Fiori led the pledge to the flag.

Directors in attendance: Robert Gloeckner Domenic Carinalli Vernon Doyle

Charles Lachman Ronald Balzer

Al Fiori Steve Petrucci

Directors Absent: None

**Public Input:** None

**Minutes** of the April 6, 2016 meeting were reviewed. Discussion was held. Director Robert Gloeckner made a motion to approve the April 6th minutes. The motion was seconded by Director Domenic Carinalli, and passed unanimously.

**Correspondence** – From FASIS: Chief Dan George read the FASIS nomination ballot and reported that there are three seats open and five candidates for the FASIS Board of Directors.

Director Robert Gloeckner made a motion to nominate the three incumbents for the FASIS Board of Directors. The motion was seconded by Director Domenic Carinalli, and passed unanimously.

**Approval of the April Revenues and Expenses**

Ruth Newman reported on the Bank Accounts Register Report and Petty Cash Fund. Discussion was held.

Director Robert Gloeckner made a motion to approve the revenues and expenses listed in the Bank Accounts Register Report. The motion was seconded by Director Charles Lachman, and passed unanimously.

**Expense Report #2015/16-11** was reviewed. Discussion was held. Director Charles Lachman made a motion to pay expenses #108 through #119 totaling $70,485.02. The motion was seconded by Director Robert Gloeckner, and passed unanimously.

**Operations Reports:**

***Equipment Maintenance* –** Andy Pforsich reported that things have been quiet and they are working on preventative maintenance projects.

***Building Maintenance* –** Fire Chief Dan George reported that they are working preventative maintenance projects.

***Personnel* –** Fire Chief Dan George reported that there will be a promotional test Saturday, May 7th at Station 2. There are 5 Gold Ridge employees and 1 Bennett Valley employee testing. The test results will be reviewed Friday, May 13th. We have added two new interns to the program and will be interviewing three or four more. This will help a great deal during the summer months.

**General Information –** Fire Chief Dan George and Chairman Al Fiori attended the April 28th SCFDA meeting where the guest speaker was Jim Colangelo, the new Fire Services Project consultant. The meeting was informative and well attended.

**Financial Report –** Fire Chief Dan George reviewed the Budget/Expense Reports. April tax revenues have been deposited and all strike team money is in. In May we will be working on the preliminary budget, working on some budgetary transfers and bringing some of the strike team money into the budget. The plan is to take the REDCOM reimbursement and strike team money and pay down the long term debt.

**Training –** Battalion Chief Darrin DeCarli reported that in April, they will be training on extrication basics. There is a wild land refresher scheduled at Station 1 and Station 2, and Sebastopol Fire plans to join the training. He is also working with Trappe Ranch to schedule a training drill.

**Fire Marshal’s Report –** Battalion Chief Darrin DeCarli reported that 4/30/16 marked the end of open burns, however, orchards and vineyards will still be allowed to burn. He also stated that Stewart Baker, a certified fire investigator, has been a huge asset to the District helping out with investigation reports.

**Firefighters Associations –** Janney Kovacs reported that there will be a dinner meeting tomorrow night at Station 2. The pancake breakfast will be Sunday, June 5th at Station 2

**Explorer Post –** FireChief Dan George reported that the Explorers attended the Academy in Oxnard last month and had a great, positive experience.

**Old Business:**

 **UPDATE OF THE SONOMA COUNTY FIRE SERVICES AD-HOC COMMITTEE:** Fire Chief Dan George reported that the first Regional Meeting will be held June 16th at the County from 10:00am-2:00pm. They will be prioritizing recommendations, discussing the impact of tourism, ERAF, and collaborative efforts among fire districts. The reimbursements checks for REDCOM dispatch fees should be arriving soon.

 **UPDATE ON THE PROPERTY ADJACENT TO STATION #2:** FireChief Dan George reported that the appraiser has been on vacation, but is now working on appraising the property which should be ready for the next Board meeting.

**LEASE EXTENSION FOR AT&T CELL TOWER:** Fire Chief Dan George reported that after conducting some research and talking to others who have cell tower leases, that the District is on the low end of the rent amount collected. In 2005, the rent was negotiated down from $1,800 to $1,570 for a long term lease. At this time we gave up cost of living increases, however, the cell tower owner must get District approval before bringing in a new provider. The current lease expires 2035. Crown & Castle explained in an email that a lease expiring in 2035 is not considered long term, therefore, they are having trouble negotiating new leases. A lease expiring in 2065 is considered long term. A discussion ensued and the Board agreed they are not in any hurry to sign a new lease at this time. More information will follow as it becomes available.

**New Business:**

**A. APPOINT A PRELIMINARY BUDGET COMMITTEE:**

In order to prepare the preliminary budget for 2016/17, a budget committee needed to be formed. Director Charles Lachman, Director Robert Gloeckner and Director Ron Balzer will meet with Fire Chief Dan George, Ruth Newman and Jennifer Crayne on Wednesday, May 25th at 3:00 pm at Station 1 to prepare the preliminary budget. Director Domenic Carinalli and Chairman Al Fiori agreed to serve as alternates if a need arises.

**OTHER:**

The Board agreed it was time for a newsletter to go out. Some of the topics to be covered include: the pancake breakfasts, information on the Explorer Program, and introducing Jennifer Crayne as the new admin assistant.

Director Domenic Carinalli made a motion to approve a District newsletter. The motion was seconded by Director Robert Gloeckner and passed unanimously.

**Adjournment:** There being no further business, Director Robert Gloeckner made a motion to adjourn the meeting at 8:00 p.m. The motion was seconded by Director Ron Balzer and passed unanimously.

Minutes respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Robert Gloeckner, Director Ronald Balzer, Director

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charles Lachman, Director Domenic Carinalli, Director

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vernon Doyle, Director Alfred Fiori, Chairman

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved