



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road · Sebastopol, CA 95472

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Proudly serving the communities of Hessel, Twin Hills, Freestone, Fort Ross, Camp Meeker, Bodega, Valley Ford, Bloomfield, Two Rock, Wilmar, San Antonio, and Lakeville

NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING

To be held on May 8, 2024 – 7pm

Location: Hessel Station 81 – 4500 Hessel Rd. Sebastopol

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Clerk at least 48 hours in advance at (707) 823-1084 so the necessary arrangements can be made.

- 1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2) **ROLL CALL OF DIRECTORS**
- 3) **PUBLIC INPUT:** *At this time, members of the public may address the Board with any item not appearing on the agenda. It is recommended that you limit your comment to 3 minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*
- 4) **APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):**
 - a) April 10, 2024 Regular Meeting Minutes (**Action Item**)
- 5) **CORRESPONDENCE:** *Review of any correspondence that might have been received after distribution of board packet.*
- 6) **REVIEW AND APPROVAL OF FINANCIAL REPORTS:**
 - a) April 2024 Bank Accounts Register (**Action Item**)
- 7) **REPORTS:**
 - a) April 2024 Monthly Activity Report (MAR) Review (**Discussion Item**)
- 8) **OLD BUSINESS:** None

9) **NEW BUSINESS:**

- a) Memorandum of Understanding for Shared Services Between Gold Ridge Fire Protection District and the City of Sebastopol. The Board will consider approval of a shared services agreement whereby fire management, administrative and support services would be provided to the City by the District. **(Action Item)**
- b) First Responder Basic Life Support Agreement with Sonoma County Fire District for EOA-1 BLS ambulance services. The Board will consider approval of a First Responder Basic Life Support Agreement in which SCFD will pay GRFPD for its first response to BLS medical calls prior to the arrival of a BLS or ALS ambulance. **(Action Item)**
- c) Board consideration and approval of Resolution 23/24-08 adopting a Debt Management Policy. The Board will consider the adoption of a debt management policy in order to ensure proper debt issuance and management in accordance with Gov. Code Sec. 8855. **(Action Item)**
- d) Board consideration and approval of Resolution 23/24-09 adopting an Investment Policy. The Board will consider the adoption of an investment policy to ensure proper investment of public funds in accordance with Gov. Code Sec. 5922 and 53600. **(Action Item)**
- e) Board consideration and approval of Resolution 23/24-10 adopting a Reserve Fund Policy. The board will consider the adoption of a reserve fund policy to establish a clear understanding for the Board, management, citizens, and third parties of the objectives, policies, and guidelines for the District's reserve funds **(Action Item)**
- f) Board consideration and approval of Resolution 23/24-11 adopting a Records Management Policy and Records Retention Schedule. The board will consider the adoption of a records management policy and records retention schedule to ensure compliance with legal and regulatory requirements regarding proper storage, maintenance, retrieval, and disposal of records. **(Action Item)**

10) **GOOD OF THE ORDER:**

11) **ADJOURNMENT:**

Materials related to an item on this agenda submitted to the Gold Ridge Fire Protection District after the distribution of the agenda & packet are available for public inspection at the administrative office located at 4500 Hessel Road, Sebastopol, CA during normal business hours.