



# ***GOLD RIDGE FIRE PROTECTION DISTRICT***

4500 Hessel Road · Sebastopol, CA 95472

Phone (707) 823-1084 · Fax (707) 829-1175 · [www.goldridgefire.org](http://www.goldridgefire.org)

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*Proudly serving the communities of Hessel, Twin Hills, Freestone, Fort Ross, Camp Meeker, Bodega, Valley Ford, Bloomfield, Two Rock, Wilmar, San Antonio, and Lakeville*

## **May 8, 2024 Regular Meeting Minutes**

- 1) **Call to Order:** The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 81, 4500 Hessel Rd. Sebastopol, California. The meeting was called to order at 7:00pm with Director Gloeckner leading the Pledge of Allegiance.
- 2) **Roll Call of Directors:**

Robert Gloeckner	Charlie Lachman
Chris Tachouet	Dominic Carinalli
David Warburg	

Directors Absent: Stacey Gambonini  
Steve Petrucci
- 3) **Public Input:** None
- 4) **Approval of the Minutes from Previous Meeting(s):** The minutes from the April 10, 2024 Regular meeting were reviewed. A motion was made by Director Tachouet to approve the meeting minutes. The motion was seconded by Director Warburg and passed unanimously.
- 5) **Correspondence:** None
- 6) **Approval of the Financial Reports:** The revenues and expenses for the month of April 2024 were reviewed and discussed. Director Lachman made a motion to approve the April 2024 Bank Accounts Register Report. The motion was seconded by Director Warburg and passed unanimously.
- 7) **Reports:** See attached report summary.
- 8) **OLD BUSINESS:** None
- 9) **NEW BUSINESS:**
  - a) Memorandum of Understanding for Shared Services Between Gold Ridge Fire Protection District and the City of Sebastopol. The Board will consider approval of a shared services agreement whereby fire management, administrative and support services would be provided to the City by the District. Director Lachman made a motion to approve the MOU for Shared Services with the City of Sebastopol. The motion was seconded by Director Tachouet and passed unanimously.

- b) First Responder Basic Life Support Agreement with Sonoma County Fire District for EOA-1 BLS ambulance services. The Board will consider approval of a First Responder Basic Life Support Agreement in which SCFD will pay GRFPD for its first response to BLS medical calls prior to the arrival of a BLS or ALS ambulance. Director Lachman made a motion to give authority to the Fire Chief to sign the agreement once call data is analyzed. The motion was seconded by Director Tachouet and passed unanimously.
- c) Board consideration and approval of Resolution 23/24-08 adopting a Debt Management Policy. The Board will consider the adoption of a debt management policy in order to ensure proper debt issuance and management in accordance with Gov. Code Sec. 8855. Director Tachouet made a motion to approve Resolution 23/24-08, seconded by Director Warburg, and passed unanimously.
- d) Board consideration and approval of Resolution 23/24-09 adopting an Investment Policy. The Board will consider the adoption of an investment policy to ensure proper investment of public funds in accordance with Gov. Code Sec. 5922 and 53600. Director Warburg made a motion to approve Resolution 23/24-09, seconded by Director Carinalli and passed unanimously.
- e) Board consideration and approval of Resolution 23/24-10 adopting a Reserve Fund Policy. The board will consider the adoption of a reserve fund policy to establish a clear understanding for the Board, management, citizens, and third parties of the objectives, policies, and guidelines for the District's reserve funds. Director Lachman made a motion to approve Resolution 23/24-10, seconded by Director Tachouet and passed unanimously.
- f) Board consideration and approval of Resolution 23/24-11 adopting a Records Management Policy and Records Retention Schedule. The board will consider the adoption of a records management policy and records retention schedule to ensure compliance with legal and regulatory requirements regarding proper storage, maintenance, retrieval, and disposal of records. Director Lachman made a motion to approve Resolution 23/24-11, seconded by Director Carinalli and passed unanimously.

10) **GOOD OF THE ORDER:** Chief Schroth-Cary mentioned that memorial services for Ryan Hamilton and Lorri Duckworth were both happening Saturday at 11am.

11) **ADJOURNMENT:** There being no further business, Director Lachman made a motion to adjourn the meeting at 8:15PM. The motion was seconded by Director Carinalli and passed unanimously.

Minutes approved as written – Motion/Second: Lachman/Warburg

Clerk of the Board: Karen Johnson Date: 6/12/24

April 2024 CONSOLIDATED MAR

GENERAL INFORMATION	CALL VOLUME AND CALL TYPE BREAKDOWN	NOTABLE INCIDENTS	TURNOUT TIME, AVG	RESPONSE TIME, AVG	VOLUNTEER RESPONSE NUMBERS FOR THE MONTH	CURRENT CALL #s -VS- LAST YEAR
N/A	<p>FIRES: 3 EMS: 85 MVA: 9</p> <p>Hazardous condition, Gas Leak, Power Line Down: 7 460 - Accident, potential accident, other 1 461 - Building or structure weakened or collapsed 1 510 - Person in distress, other 1 511 - Lock-out 1 540 - Animal problem, other 1 Public Service: 7 Dispatched/canceled en route or nothing found: 39 Steam, Smoke Scare, Potential HazMat: 5 Alarms: 4 Total - 164</p>	N/A	0:01:04	0:07:01	Total - 1	2023: 946 vs. 2022: 609

APPARATUS

GENERAL INFORMATION	APPARATUS MAINTENANCE - COMPLETED	OOS APPARATUS, DAYS OOS, & REPAIR TIMELINE
N/A	8182 New Turbo	8192 in for Pump Repairs in Modesto 8162 at Twin Oaks for engine sensor

EQUIPMENT

GENERAL INFORMATION	PENDING ANNUAL EQUIPMENT TESTING	SCBA STATUS	OOS EQUIP.	EMS INVENTORY UPDATE	PPE INVENTORY / QUALITY CONCERNS - PORTABLE RADIO / PAGER INVENTORY CONCERNS	PENDING
<p>Contract for hose/ladder testing Spring 2025 sent for signature to secure dates. Finalizing hose replacement needs. It will be completed by the end of May.</p> <p>SCBA flow testing with upgrades to 80,81,82 scheduled for May 13-17</p>	SCBA flow testing with upgrades to 80,81,82 scheduled for May 13-17	No major OOS equipment to my knowledge.	Delegated coordination to Engineer Pease. He created a request form on Basecamp for all station needs. Accountability of inventory relies on each station. Logistics will manage purchasing and spending.	<p>PPE: Minor branding issues on recent turnout order being resolved. Awaiting response on the Calfire 50/50 grant before bolstering dual compliant pants inventory. Upcoming outfitting of 5 new Interns. I will re-evaluate inventory after gear issuance. RADIOS: Legacy BK GPH CMD radios having minor repair issues. REPLACEMENT SCHEDULE: Turnouts/PPE for 2025 as previously reported. Expiring sets. OOS Hose. Report forthcoming.</p>	N/A	

FACILITIES		
GENERAL INFORMATION	FACILITY MAINTENANCE - COMPLETED	FACILITY MAINTENANCE - NEEDED
Nothing to Report	N/A	N/A

PERSONNEL		
GENERAL INFORMATION	INTERN UPDATE	% OF 3-PERSON STAFFING
N/A	SRJC recruitment was a success, with 6 new Interns added. This will bring our 2024 class to 10 total Firefighter Interns covering fifty (50) 24-hour shifts each month.	75%. Ninety-Three (93) 24 hour shifts worked for 2232 hours of Stiped participation

TRAINING																																			
GENERAL INFORMATION	NOTABLE REPORT FROM MONTHLY MEETINGS	LAST MO. TRAINING HOURS, DRILL NIGHT ATTEND. BY STATION																																	
Annual Wildland refresher training started this month and is a 3-month process. The Company officer topic was structure fire command. We held a SFT Company Officer 2D (Structure Command class) with 9 internal members. We had 9 members attend and pass a Driver Operator 1A class at the Santa Rosa FD tower, the class was hosted by VFF.	Had an initial meeting with representatives from the department across paid and volunteer stations to discuss nozzle standardization and replacement across the department so we can be all on the same page. We have brought a member from Sebastopol station into the group, they are included in the process. We will also be looking at 1.75" attack hose during this process too. The next step is to flow the nozzles and see what we like, and then we can move from there.	<table border="1"> <thead> <tr> <th>Station</th> <th>Hours</th> <th>Members</th> </tr> </thead> <tbody> <tr><td>TRN</td><td>24</td><td>4</td></tr> <tr><td>43</td><td>95</td><td>24</td></tr> <tr><td>55</td><td>77</td><td>25</td></tr> <tr><td>81</td><td>223</td><td>28</td></tr> <tr><td>82</td><td>264</td><td>34</td></tr> <tr><td>86</td><td>45</td><td>9</td></tr> <tr><td>87</td><td>56</td><td>16</td></tr> <tr><td>94</td><td>460</td><td>33</td></tr> <tr><td>96</td><td>60</td><td>14</td></tr> <tr><td>97</td><td>63</td><td>17</td></tr> </tbody> </table>	Station	Hours	Members	TRN	24	4	43	95	24	55	77	25	81	223	28	82	264	34	86	45	9	87	56	16	94	460	33	96	60	14	97	63	17
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FIRE MARSHAL'S REPORT			
GENERAL INFORMATION	BLD'G INSP / PRE-FIRE PLANS COMP'D	DSI/WEED ABATE COMP'D	ADDRESS SIGNAGE UPDATE
DSI Program has commenced. Engine companies are completing inspections.	4	11	4
			<b>PUB ED COMPLETED &amp; UPCOMING</b>
			Completed hands-only CPR classes for 150 middle schoolers at Twin Hills. Participated in Career Fair at Twin Hills MS 4/4/24. Observed two disaster drills at Twin Hills MS and Apple Blossom ES.

**FIREFIGHTER ASSOCIATIONS**

<b>NOTABLE REPORT FROM MONTHLY MEETINGS</b>	N/A	<b>ASSOCIATION UPDATE(S), INCLUDING EVENTS OR ACTIVITIES</b>	N/A
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**EXPLORERS' POST**

<b>GENERAL INFORMATION</b>	Gold Ridge Explorer Post status quo	<b>EXPLORER POST UPDATE, EVENTS OR ACTIVITIES</b>	Gold Ridge Explorers participated in a three day academy with Sonoma County and Kenwood explorers. 8 Total Explorer attend all three days.
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<b>GENERAL INFORMATION</b>	N/A	<b>NOTABLE REPORT</b>	N/A	<b>LAFCO / NEF UPDATE</b>	N/A	<b>NOTABLE UPCOMING DATES</b>	N/A
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Given in person during the Board of Directors Meeting

MINIMUM