



# NORTH BAY FIRE

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*In partnership with Gold Ridge Fire Protection District • Fire Chief Shepley Schroth-Cary*

## **BOARD OF DIRECTORS MEETING MINUTES**

### **REGULAR BOARD MEETING**

April 13<sup>th</sup>, 2022

#### **I. CALL TO ORDER**

The meeting was called to order by President Doug Hamilton at 7:06PM. Present was Tiffanie Herring, Doug Hamilton, Shepley Schroth-Cary, Kevin Comalli, Kelly Bradley, Steve Ginesi, Lee Erickson, Paul Martin, Bill Newman, Joe Petersen, Chris Tachouet, Charlie Lachman, Bob Gloeckner, and Dominic Carinalli.

#### **II. APPROVAL OF MINUTES**

- a. March 9, 2022 – Regular Board Meeting – Motion to approve by Paul Martin and seconded by Lee Erickson.

#### **III. TREASURER'S REPORT** – No new changes. Balance remains \$48,878.16. Motion to approve by Steve Ginesi and seconded by Paul Martin.

#### **IV. GOLD RIDGE REPORT** (Chief's Report)

- a. Operations – 67 calls for March. One significant event was the fire in Fort Ross.
- b. Personnel – Volunteer interviews are getting scheduled. Working on creating a new recruitment procedure.
- c. Administration – Shepley and Doug completed all the presentations at the different prospective boards, and it went very well. A list of common questions/concerns will be compiled and the utilize that list to work with the consolidation ad hoc committee. Terri Wright has been re-engaged and Shepley will be working with her to get things finished up and a smooth transition.
- d. Apparatus – both type 6's are going to Burton's for warranty work next week. Engine 4356 is now in service in Fort Ross.
- e. Training – Auto extrication is the topic this month. Stations have been scheduled to have a hands-on day at Cream's Towing.
- f. COVID Update – No new updates. Only one covid positive reported since last meeting. Quarantine of two members which were considered close contact with no positive tests as a result.

#### **V. COMMITTEE REPORTS**

- a. Operations Committee Report (Nick Silva)
  - i. Year End Purchasing – there was conversation about items needed to be purchased and trying to capture them in this fiscal year. SCBA's, Shoring Trailer, Rescue Boat, and Holmatro tools are the most important. The amount needed for all these is \$335k which will be a recommendation to the board to spend the funds. Training

will go back to the way it was before covid and you will only get paid to attend in person training. All members have been fit tested.

- b. Executive & Finance Board Report (Doug Hamilton)
  - i. Nothing to report.
- c. Consolidation Ad Hoc Committee Report – there was a meeting which focused mainly on the mission statement and what the core mission, vision, and values would be and how they reflect the departments.

#### **VI. OLD BUSINESS**

- a. LAFCO/Working Group Update – there was discussion about how to put measures on ballots by petitioning voters for 20% and only need 51% to pass. The state may take away this option as well as possibly make it retroactive.
- b. Auditor Proposal – we received one more proposal from Fechter & Company. Motion to approve Blomberg & Griffin by Paul Martin and seconded by Lee Erickson.
- c. Lawsuit Two Rock Station – Two Rock legal situation is ongoing, and permit is on hold pending another 20-page complaint from the neighbor. So as of now the Plymovent install is on hold. Paul Martin asked for help from NBF, and Doug asked that they come back with specific things that they would like help with.

#### **VII. NEW BUSINESS**

- a. FEPP Cooperative Agreement – this is to get federal excess equipment, however there are requirements for the use of the equipment. Motion to approve the agreement by Doug Hamilton and seconded by Steve Ginesi.
- b. Year End Purchasing – as stated in the ops meeting report, there are items that we need and would like to purchase in this fiscal year. The ask is \$334,304.00 which is coming from the anticipated under budget items this year. Motion to approve by Paul Martin and seconded by Bill Newman.
- c. Amador Contract – for the upcoming contract period there was a big increase so now we need to look at what is better for the department which may include not approving the contract and hiring a full-time employee. This will remain on next months agenda to discuss further and make a possible action on it.

#### **VIII. GOOD OF THE ORDER**

- a. With all the events going on at different station there was a conversation on making a shared calendar for all the events that people can add and see what's going on.

#### **IX. ADJOURNMENT**

Meeting adjourned at 9:12pm

**NEXT MEETING:** May 11, 2022

*Minutes respectfully submitted by:*

*Tiffanie Herring*